

## **Dublin Simon Community: Support Worker - Flexi Team** **(<https://www.activelink.ie/node/109117>)**



### **Support Worker - Flexi Team**

#### **About the Flexi team**

As a Support Worker working across services, you'll have the opportunity to work over the full spectrum of services in Dublin Simon Community. You will be part of a large team of support workers who cover a variety of shifts across Emergency Accommodation Services, Treatment Services, our Outreach Service, and Long-Term Accommodation Services and will report to the Flexi Service Manager. The Support Worker role in the Flexi Team is an opportunity to gain frontline experience in a variety of services and many employees who have started in this Team, have moved into Support and Project Worker roles within one service. As well as our induction program, you will be provided with 10 training days throughout the year, ensuring you have the support and training to succeed in this role.

Flexibility and adaptability are core personality for this role, you must be available to cover a mix of Day shifts, Night shifts, and Weekends in various different services.

#### **About the job**

Location: 11 Dublin Simon Community Projects in Dublin and 2 services in Co. Wicklow.

Working Hours: 37.5 hours per week on a 24/7 rota, 7-day liability – Monday to Sunday

Salary: days - €15.38 progressing to €15.79, **nights** - €17.22 progressing to €17.68

#### **Your Responsibilities**

- Support the project/key workers and management in the implementation of operational and strategic goals; including following up on support plan actions, supporting the service user to achieve their goals.
- Building professional relationships of trust with all service users and residents. Treating all service users and residents with dignity and respect.
- Conduct harm reduction interventions; overdose prevention, stabilisation.
- Completion of daily duties which may include assisting clients and supporting them around their mental and physical health, addiction issues, ensuring that physical needs such as bathing and washing clothing are carried out and general upkeep of building by cleaning.
- Support the safe and healthy functioning of each building to ensure the safety of and the service users/residents in that building, procedures relating to fire safety, hazard management, building checks, sharps disposal, and management of challenging behaviour.
- Managing complex and challenging behaviour and conflict management and ensuring residents adhere to accommodation agreements.
- To carry out all administrative duties such as: managing petty cash, record keeping (electronic), record keeping (paper), filing, answering queries via phone.
- Ensure consistent handovers, diary, incident reports, and follow-ups, in accordance with organisation policies.
- Ensure services and projects are compliant with organisational policies, procedures, and guidelines in the following areas: Fire Safety, Confidentiality, Child Protection, Data Protection, Admissions, Case Management, and Disengagement, etc.
- Undertake other related duties as may reasonably be assigned by your line manager.

#### **Essential for the role:**

- Level 6, 7 or 8 in a relevant field with 6 months experience in similar setting (including voluntary work and college placement)  
Or
- Level 5 in relevant field with 12 months experience in similar setting (including voluntary work and college placement)
- A Passion for helping people.
- Flexibility to work in an agile environment.
- Willingness to learn.
- Experience in carrying out Health & Safety inspections and audits.

#### **Benefits to working with Dublin Simon Community:**

- 25 days annual leave
- 5% matched contribution to your pension
- Paid Sick Leave Policy
- Paid Maternity Leave Policy

- Bike to Work Scheme
- Commuter Travel Tax Savers Ticket
- 1st-week Comprehensive Training
- Progression Opportunities

If you are unsure of any of the requirements, contact the Recruitment Team on [\(01\) 6354860](tel:016354860) (tel:016354860)

**[Apply for the position \(https://candidate.hr-manager.net/ApplicationInit.aspx?cid=1543&ProjectId=144358&DepartmentId=19034&MediaId=4620&SkipAdvertisement=true\)](https://candidate.hr-manager.net/ApplicationInit.aspx?cid=1543&ProjectId=144358&DepartmentId=19034&MediaId=4620&SkipAdvertisement=true)**

**Application due date: 21/07/2024**

**For queries relating to this position please telephone [\(01\) 635 4860](tel:016354860) (tel:016354860)**

**Region**

Dublin & Co Wicklow

**Date Entered/Updated**

21st Jun, 2024

**Expiry Date**

21st Jul, 2024

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