

## **Belong To LGBTQ+ Youth Ireland: HR and Operations Manager** **(<https://www.activelink.ie/node/109050>)**



**Belong To LGBTQ+**  
Youth Ireland

### **HR and Operations Manager**

**Salary** €42,610 to 47,096 (depending on experience)

**Hours:** Full time, 35 hrs per week

**Reporting To:** Head of Operations and Programmes

**Supported By:** Operations Department / Youth Services Department / Senior Partnerships and Diversity Manager

**Term:** 1-year fixed term contract

**Starting Date:** Asap

**Application Deadline:** 9am, Monday 15th July 2024

### **Overview**

Belong To's vision is for an Ireland where lesbian, gay, bisexual, transgender, and queer (LGBTQ+) young people are equal, safe, and valued in the diversity of their identities and experiences. We work with LGBTQ+ young people as equals to achieve our vision through youth work, changing attitudes, and research.

Our core values are those of inclusion, integrity, and respect, in an environment of honesty and openness. Our purpose is to create a welcoming, supportive, safe and fun space for LGBTQ+ young people. We are committed to collaboration and youth participation. We believe in solidarity and intersectional equality, and our work focuses on human rights and social justice. We are dedicated to continuous improvement in everything we do.

The HR and Operations Manager will lead the organisation's HR function and support the Operations department. They will lead on the coordination of volunteering activities across the organisation, including exploring and of implementing improvements to our volunteering programme and growing volunteering at Belong To.

**Please see Job Description attached below.**

### **Submitting an Application**

Please submit a completed application form in advance of the **deadline for applications of 9:00, Monday July 15th**

Applications should be submitted by email to: [jobs@belongto.org](mailto:jobs@belongto.org) (<mailto:jobs@belongto.org>). Please include "HR and Operations Manager" in the subject line of the email.

We will inform candidates who have been successfully shortlisted. We regret that it is not possible to provide individualised feedback to applicants who have not been shortlisted for interview and we kindly request that you do not call or email seeking feedback. Feedback is available for candidates called to interview.

Interviews are provisionally scheduled to occur the week of 29th July at Belong To's offices. If you are unable to attend for interview on this date, please state so clearly on your application form. If you require any adjustments to assist you during the application and selection process, please tell us in the application form.

**Candidates should note that canvassing will disqualify.**

**Region**

Dublin 2 / Hybrid

**Date Entered/Updated**

19th Jun, 2024

**Expiry Date**

15th Jul, 2024

**Attachment**

**Size**

[Job Description - HR and Operations Manager.pdf](#)

280.19  
KB

[Employment Application Form - HR and Operations  
Manager.docx](#)

92.85 KB

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**Source URL:** <https://www.activelink.ie/vacancies/children-youth/109050-belong-to-lgbtq-youth-ireland-hr-and-operations-manager>