

## **Business in the Community Ireland: Regional Coordinator (Part Time) – Cork (<https://www.activelink.ie/node/108905>)**



**Business in the Community Ireland** is excited to invite a candidate to apply for the positions of **Regional Coordinator – Cork** on BITCI's Education team. Business in the Community Ireland (BITCI) is a non-profit organisation specialising in advice and guidance to leading companies on corporate responsibility and corporate community involvement. We work with hundreds of companies and schools all over Ireland to create mutually beneficial and lasting partnerships. [www.bitc.ie](http://www.bitc.ie) (<http://www.bitc.ie>)

The **purpose of the role** is to coordinate existing partnerships between primary and post-primary schools and their partnering companies to deliver one of our suites of education programmes.

### **JOB SUMMARY**

- *Permanent, part-time 18 hours per week (with the potential to grow to 23 hours) Remote - but the candidate must be based in Cork city or County, as the portfolio includes school-business partnerships in Cork city and county.*
- *Salary Band 10 (€34,949 -€41,500 FTE) Pro-rata up to 18 hours per week.*
- *Requires a minimum of 3 years working in a business or education environment.*
- *The ideal candidate would have knowledge of the Irish business landscape, experience of managing relationships with senior executives and a broad understanding of the education sector in Ireland.*
- *Some flexibility in spreading the hours across the week will be needed.*

**Please note that you must hold current eligibility to work in Ireland to be considered for the role.**

### **SEE FULL JOB DESCRIPTION BELOW FOR FURTHER DETAIL**

### **Benefits offered:**

- Annual leave: 23 days annual leave per year pro rata, rising to 26 days after 1 year,
- PRSA: Option to join the Company's PRSA scheme after six months' service,
- Remote/Flexible/hybrid working practices,
- Career growth – We want you to grow with us,
- Access to our Employee Assistance Programme including virtual GP visits,
- Cycle to work scheme; including claiming back your millage,
- TaxSaver commuter scheme,
- Supports to set-up home office and provision of all necessary IT infrastructure for remote working,
- Volunteer days – We encourage you to give back to the community,
- Did we mention great teammates?

### **How to Apply**

To apply for this role please send your **CV and cover letter** via email to [careers@bitc.ie](mailto:careers@bitc.ie) (<mailto:careers@bitc.ie>) by **Friday 28th June at 5pm.** and mark the Subject Line **Regional Coordinator: Cork.** In-person Interviews will be held at our office in Dublin 7 shortly after the closing date.

*Business in the Community Ireland is committed to creating a diverse environment and is proud to be an inclusive employer. All qualified applicants will receive consideration for employment without regard to race, colour, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or socio- economic status.*

**Note:** Applicants who anticipate needing special assistance for any part of the application process may contact, in confidence, [infohr@bitc.ie](mailto:infohr@bitc.ie) (<mailto:infohr@bitc.ie>)

**Region**

Remote / Cork

**Date Entered/Updated**

12th Jun, 2024

**Expiry Date**

28th Jun, 2024

Attachment	Size
<a href="#">Job Description-Regional Coordinator Cork June 2024 (1).pdf</a>	186.01 KB

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