

Teach Na nDaoine Family Resource Centre: Therapeutic & Clinical Lead Coordinator (Part Time)
(<https://www.activelink.ie/node/108766>)



Job Title: *Therapeutic & Clinical Lead Coordinator*

Location: Teach Na nDaoine Family Resource Centre, 1 Oriel View, Monaghan, H18 D218.

Reporting to: Project Coordinator of Teach Na nDaoine FRC

Role Summary

The Therapeutic & Clinical Lead coordinator provides clinical leadership across the therapeutic and counselling service in Teach Na nDaoine FRC and manages an agreed caseload.

They are responsible for clinical governance reporting directly to the Project Coordinator/ Board of Management of Teach Na nDaoine FRC to ensure the safe and effective delivery of therapeutic services, while working in the best interest of the FRC.

They will also work in partnership with the other enhanced therapy services across the National FRC programme. They will develop and expand the family support services at Teach Na nDaoine FRC.

Terms and Conditions

Contract: Part time subject to adequate and sustainable funding.

Probation: 9 months, with reviews at 3 and 6 months.

Hours: 17.5hrs per week – 20 hours (Flexibility and evening work may be required)

Salary:Grade (HSE) Equivalent

Pension: Available with employer contribution after probation period.

Annual Leave: 25 days

Garda Vetting, and satisfactory references, will be sought prior to the successful candidate taking up the post.

Duties & Responsibilities

- Promote and maintain the vision and work of Teach Na nDaoine FRC, FRC enhanced therapy supports and the FRC National Forum.
- Work as part of a wider team with the National Forum staff and Tusla Commissioning unit when required.
- Maintain an agreed clinical caseload.
- Demonstrate an understanding and enthusiasm of the work of Teach Na nDaoine FRC within a Community Development/ Human Rights/ Family Support across the life course context.
- Manage and support Play Therapy and Counselling staff in the delivery of safe, high quality therapeutic interventions and supports.

- Overseeing of clinical policies and procedures in delivering a safe, high quality and effective community based clinical support service. This includes the development and monitoring of local clinical systems and processes from receipt of referral and initial assessment to delivery of evidence informed interventions and routine outcome measurements.
- Actively participate in a collective data collection/ outcome measurement/ evaluation pilot and overall policy development of the new therapeutic enhanced supports.
- Manage waiting list and appropriate allocation of participants in consultation with Family Support Worker.
- Manage and access participants readiness for therapeutic support while ensuring commitment to the limitations of the service.
- Knowledge and confidence in referring participants to other supports if necessary.
- Knowledge of community-based models of mental health service delivery, including preventative programmes, mental health literacy and promotion.
- Willingness to work as part of a holistic FRC team in conjunction with other FRC staff including but not limited to family support/ community development workers, admin staff etc.
- Fulfil obligations as per The Children First Act 2015, acting as Designated Liaison Person for Teach Na nDaoine Family Resource Centre and overseeing the implementation of Child Protection Policy.
- Ensure best practice in clinical governance, up to date accreditation and insurance.
- Ensure all therapists attend individual and group supervision.
- Identify and monitor risk in relation to the clinical service and ensure that risk management strategies are implemented and reviewed as required.
- Oversee therapeutic staff training, inductions, rostering, and record completion.
- Ensure compliance with General Data Protection Regulation (GDPR) and (National Employment Rights Authority).
- Oversee file management in-line with GDPR, data protection and confidentiality.
- Act as a representative for Teach Na nDaoine Family Resource Centre locally, regionally, and nationally.
- Liaise closely with all relevant stakeholders.
- Ensure that effective Clinical Governance, Quality, participant, and staff safety procedures are in place.
- Implement all policies and procedures and monitor and ensure compliance by all staff.
- Understanding of the legal system in the context of community-based counselling.
- Work within an agreed budget.
- Deal promptly with issues as they arise within agreed timeframes and provide feedback where appropriate.
- Provide reports to the Project Coordinator/ Board of Directors as required within agreed formats and timeframes.
- Work with and support Project Coordinator of Teach Na nDaoine FRC.
- Undertake any other duties as determined by the Project Coordinator and/or Board of Directors.

Education, Skills & Experience

All essential unless stated otherwise

- A recognized qualification at minimum Level 9 qualification on the NFQ framework in Counselling & Psychotherapy or a Level 9 in Counselling Psychology.
- Be fully accredited Psychotherapist with IACP, BACP, IAHIP, FTAI, IAPTP, APPI, NAPCP, APCP, PSI or ICP.
- Qualification to work with Children & Adolescents (*essential*).
- Qualification to work with Addiction (*desirable*).
- A minimum of three years supervisory and senior clinical management experience (*desirable*).
- Experience of being a DLP (*desirable*).
- Excellent communication and interpersonal skills.
- Understanding/ knowledge of trauma, poverty, and the impact of both on community participants.
- Experience of working in community-based counselling supports and a clear understanding of the complexities involved.
- Experience of working with a broad cross section of staff and professionals, across agencies/communities
- Proven track record as a leader within the healthcare or clinical environment with excellent organisational and interpersonal skills.
- Strong analytical skills.
- Demonstrate capacity and commitment to reflective practice to facilitate personal and team learning, professional development, and service improvement.
- Ability to prioritise tasks and work to tight deadlines.
- Excellent IT skills with the capacity to maximise technology to increase efficiency in processes and procedures.
- Proficient in using Microsoft Office.
- Outgoing manner, able to establish relationships with a variety of people, and to be confident in presentation and communications.
- Self-motivated and proven ability to take initiative.
- Effective communication skills with an ability to write and present reports in a clear, concise, and factual manner.

Planning & Organising

- Demonstrates an ability to plan, organise and prioritise workload, and to reach and meet deadlines in a timely manner.
- Understands the importance of working within budget and a community context.
- Prepares for, anticipates, and effectively deals with problems and roadblocks.
- Works from Community Development principles whereby staff and participants are treated with dignity, respect and are empowered.

Open Communications:

- Ability to work co-operatively as part of a wider team of enhanced therapy services across the FRC programme.
- Respects and listens to the opinions of others and takes their contribution into consideration.
- Demonstrate ability to communicate effectively in a variety of media.
- Demonstrate leadership ability and creativity in effecting meaningful social change.
- Ability to collaborate with partners to deliver on a collective vision.
- Ability to establish and maintain good working relationships with a variety of individuals and organisations and agencies including Tulsa/ other state bodies and community-based services.
- Motivates and leads with a positive attitude, open to helping team members and other therapy staff across the FRC's.
- Demonstrates an ability to establish clear and appropriate boundaries in relationships with staff and participants, and with the handling of confidential and sensitive information.

Problem Solving

- Anticipates issues arising and effectively analyses outcomes.
- Commits to assisting team members with problem solving.
- Demonstrates the ability to work independently and make responsible decisions when a difficult issue arises.
- Work as part of a wider FRC team at local, regional, and national level.
- Work in conjunction with a wider management team consisting of the local Project Coordinator and Board of Directors.

Integrity and Trustworthiness

- Leads by example in terms of honesty, impartiality & compassion in dealing with others.
- Exercises good judgment and maintains confidentiality.
- Insists on integrity at all levels of their work.

Application Process:

Application form and cover letter to be received by Teach Na nDaoine FRC, NO LATER than 12pm on Monday 1st July 2024.

Region

Monaghan

Date Entered/Updated

6th Jun, 2024

Expiry Date

1st Jul, 2024

Attachment	Size
Application Form_TND.docx	122.18 KB

Source URL: <https://www.activelink.ie/vacancies/community/108766-teach-na-ndaoine-family-resource-centre-therapeutic-clinical-lead-coordinator-part-time>